

Memorandum

*Flex your power!
Be energy efficient!*

To: DEPUTY DISTRICT DIRECTORS, Construction
DEPUTY DIVISION CHIEFS, Structure Construction
CONSTRUCTION MANAGERS
SENIOR CONSTRUCTION ENGINEERS
RESIDENT ENGINEERS

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From: ROBERT PIEPLOW
Chief
Division of Construction



Subject: Independent Assurance Manual

The Federal Highway Administration approved the *Caltrans Independent Assurance Manual* on November 21, 2005. This new manual replaces the January 1, 2001, *Independent Assurance Program Manual*. Although many requirements remain the same, the following should be noted:

- Format is revised using language from Title 23, Code of Federal Regulations, Chapter I, Part 637 (23 CFR 637), and more closely modeling the AASHTO Materials Reference Laboratory Guidelines
- Roles and responsibilities are listed for both construction engineers and resident engineers
- Requirements were added to clarify information needed for annual reports and documentation of the program
- The content organization was changed to allow the reader easier access to sections needed without reading the manual from cover to cover.

The program manual will soon be available at the Independent Assurance (IA) Program web site:

<http://www.dot.ca.gov/hq/esc/Translab/IAPMasterList/IAP.htm>